

*Trinity Western University Student Association
2013-2014 Annual General Meeting
September 26, 2013*



Composer
Walter Brynjolfson



**Trinity Western University Student Association
AGM Budget 2013-2014**

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**Trinity Western University Student Association
AGM Budget 2013-2014**

Opening Letter

For the 2013-2014 School Year
Proposed by Walter Brynjolfson
Vice President of Finance

To the Trinity Western University Student Body, It is my privilege to present to you the Trinity Western University Student Association 2013-2014 Budget.

TWUSA's financial position this year is stable and optimistic. It has inherited a sizeable carry-over from the previous year and is benefiting from a slightly larger incoming class than expected.

Upon analyzing past AGM budgets, it is clear that there have been year to year fluctuations. This is understandable considering the yearly turn-over of new members. It is difficult to carry a consistent mindset over the years, especially with regards to finances. Unfortunately though, fluctuations have been unusually severe in the last couple years. In 2011 the budget significantly shrank, and in 2012 the budget grew far above the norm. Thanks to the diligent work of last year's council, this year's budget is in a comfortable position, neither too large nor too small. All in all, this year TWUSA is set to have a very stable and fruitful year. We are not pressed to find ways to spend, nor are we forced to substantially cut back. We are set on a moderate course that we will then be able to sustain in the years to come.

Naturally, due to the shrinking from last year's oversized budget we are required to reduce and cut back certain things. Rest assured that these reductions are unlikely to affect the quality of events and services. Most reductions have occurred in the auxiliary departments such as proposals and special initiatives.

I have been extremely encouraged by the dedication, motivation, work ethic, and team-oriented nature of the TWUSA council this year. All of the departments have shown a willingness to optimally serve the students while being Godly stewards of their resources. There is a strong sense of trust and commitment, and I have no doubt that the incoming fiscal amount will be properly spent within this year.

Walter Brynjolfson
TWUSA Vice President of Finance



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Administration Budget Proposal

For the 2013-2014 School Year

Proposed by Jordan Shroeder

Executive Director of Internal Relations

Motion

I move that the Trinity Western University Student Association allocate **\$83,254.92** for Administrative purposes for the 2013-2014 school year.

Objectives

Besides paying for leadership grants that enable the Student Association to compensate student leaders for their time working for the Association, the Administrative Budget supplies the bulk of services the Association offers, including printing and our coffee bar, with the overall goal being to give students a place to gather together and build relationships while simultaneously having these basic services provided.

Expenses

Student Leadership Grants	
Executive	\$32,000.00
Elected Reps	\$16,100.00
Appointed Positions	\$10,400.00
Special Events	
Spring Retreat	\$1,520.00
Christmas Party	\$200.00
Office Supplies	
Copywork (printer paper)	\$374.00
Printer Rental	\$4,080.00
Stationary and Supplies	\$400.00
Coffee Bar Supplies	\$3,750.00
Office Newspapers and Magazines	
Newspapers	\$702.44
Magazines	\$203.52
Initiatives Budget	
Office Improvements	\$1,000.00
Step into the Office	\$100.00
Office Miscellaneous	



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Misc.	\$100.00
Mileage Reimbursements	\$500.00

Sub-Total	\$71,429.96
Pre-AGM Expenses	\$11,824.96
Total	\$83,254.92

Rationale

Leadership Grants

As a part of a Student Council Member’s learning experience a leadership grant is received to help them further their educational endeavour at Trinity Western University.

Special Events

The spring retreat is an essential part of creating unity throughout council. The spring retreat is both a time to rejuvenate and connect as a council. Many aspects of student leadership do similar events. The Club Leaders’ Forum will be held in the TWUSA office to discuss collaboration opportunities and support with TWUSA.

Copy work and Printer Rental

The copy work and printer rental sections pay for paper and our printer rental including ink, respectively. This allows us to have one of our most popular services for students. These two sections do look larger this year than in previous years; this does not reflect a growth in cost, but a greater accuracy in knowing the exact expenses for things like printer rentals that were not budgeted for properly in the past. Our accurate budget this year should ensure that no additional student money be moved to this budget with the hopes that students are completely informed of where their student fees will be going this year.

Stationary and Supplies

Included here are stationary items such as staplers, tape, and lighting that are essential to run an office. Some of the simpler things are inexpensive, while other unexpected things such as lighting can be more expensive.

Coffee Bar Supplies

This budget supplies our free coffee, tea, and hot chocolate that became increasingly popular last year after our coffee bar renovation; thus, the amount budgeted has increased.

Office Newspapers and Magazines



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TWUSA offers a variety of national newspapers as well as the New York Times for students to read. We also order a variety of magazines with topics such as business and politics.

Initiatives Budget

This budget includes office improvements and one small special initiative planned for this year to invite students to the TWUSA office who have not yet seen what it has to offer. The office improvements will include a new electric fireplace to give the office a more comforting feel, as well as possibly a new paint job, reupholstering the couches and cushions, and other initiatives.

Miscellaneous

This budget acts as a buffer zone for unforeseen administrative expenses such as windows broken by SAMC Representatives in addition to covering things that do not fit under any one budgetary section, such as gas reimbursements for council members on business, propane, etc.



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Communications Budget Proposal

For the 2013-2014 School Year

Proposed by Gillian Dunn

Executive Director of Internal Relations

Motion

I move that the Trinity Western University Student Association allocate \$3,106.71 to the Communications Department Budget for the 2013-2014 school year.

Objectives

The goal of the Communications and Student Relations Departments is two-fold. Firstly, it seeks to ensure that TWUSA is able to effectively communicate with the rest of campus. This includes advertising for events as well as expressing important issues within council itself or the University at large. Secondly, the Student Relations budget will be used to fund creative events that are specifically focused on building community such as Open Mic Nights. A large focus of the year is campus partnership; through partnering with different leaders on the campus we hope to encourage and strengthen their abilities to reach different areas on campus. Another large area of development will be to meet some of the spiritual needs on campus through weekly prayer meetings, prayer requests, as well as local churches participating in praying for students writing exams. Below is a breakdown of the Student Relations and Communications budget.

Expenses

Student Relations Expenses		
Open Mic Nights		\$500.00
Exam Study Break Pancakes		\$125.00
Olympic opening ceremony party		\$100.00
Campus partnership Committee		\$300.00
International Students Event Weekend		\$150.00
Communications Expenses		
Posters		\$350.00
Additional Advertising		\$250.00
Annual Report		\$150.00
Advertising and Equipment Upgrades		\$650.00

Subtotal		\$2,575.00
Pre-AGM Expenses		\$531.71
Total		\$3,106.71



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Rationale

Open Mic Nights

There will be a total of five Open Mic Nights planned for the upcoming year. Open Mic Nights serve the student body by creating community through sharing talents, gifts and creativity. Each Open Mic will either have a theme, or featured artist/group. The cost is to cover prizes, drinks, snacks as well as any required decorations.

Exam Study Break Pancakes

These pancake nights are to serve students during the winter and spring exams. These small scale events held in the TWUSA office are to provide students with a break, chance to relax and encourage students while studying. These events will be open to the residents and commuters. Costs include: hot chocolate, pancake mix, syrup, butter, plates, cutlery and orange juice.

Olympic Opening Ceremonies Event

The 2014 Winter Olympics will be taking place this February. To help the campus to celebrate this event I would love to have an event to watch the opening ceremonies, as well as take bets for certain events and award prizes. This would be a small, one time event open to all campus held either in the TWUSA office or NW auditorium. Costs would be prizes, snacks, drinks and decorations.

Campus Partnership Committee

This committee exists to serve student leaders on this campus and to come alongside them to help them do their jobs better. This includes ISP, RA's and CA's. These funds will contribute to caring for these leaders through baking cookies, writing encouraging notes and hosting meetings with snacks to discuss how we can help them further.

International Students Event Weekend

TWUSA would like to connect with ISP during their culture week. The plan is to host a Dutch Blitz and Crib tournament in the TWUSA office with cultural snacks. This games night will help to bring international students along with other students together for a fun activity. Notable costs include tournament prizes, refreshments and posters for advertising. It will be a great way to continue the theme of partnership across a different facet of the university.

Posters

Once again we hope to have an advertising campaign reach the entire campus with TWUSA services and information available. Along with posters we hope to have caf table hand outs and permanent posters in the collegiums.

Additional Advertising

This includes website upgrades and advertising for special initiatives such as VPSR events and Open Mics

Annual Report

This is released by TWUSA every April as an update for campus as to what TWUSA completed in the year. This gives a brief update from each department including what areas were expanded and changed from the previous year. Funds will go towards printing costs to make the report easily available to students.

TWUSA members advertising and equipment upgrades



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This year we are hoping to invest in sustainable advertising options including sandwich boards, new banners as well as any further equipment upgrades.

Equipment and Website Upgrades

This year we plan to improve the website by making the layout and the appeal more user friendly. We plan to stream-line our advertising through the website and making the website more accessible will help facilitate this. We are also planning to upgrade our storage system for TWUSA media.



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Faculty Department Budget Proposal

For the 2013-2014 School Year

Proposed by Erin Thorpe

Vice President of Academic Relations

Motion

I move that the Trinity Western University Student Association allocate \$6,347.00 to the Faculty Department for the 2013-2014 school year.

Objectives

The Academic Department uses events and speakers to promote community within each school and faculty. This department also endeavors to develop unity within each faculty, with representatives seeing the events they host as opportunities to serve the individual needs of their constituents and to make themselves available as a resource for the students they serve; representatives will be intentional about creating events with purpose that will help further develop community and academic growth within their respective school/faculty. The Academic Department also desires to be a voice for their constituents and to empower and advocate for students in order to make changes on the TWU campus. This department will work together with clubs and faculty in order to ensure that we are addressing the diverse needs of TWU students to the best of our ability and work to improve the quality of the students' university experience through academic initiatives.

Expenses

Business Rep	
Academic Event	\$100.00
Christmas Skate	\$100.00
Backpack to Briefcase Event	\$100.00
Year End BBQ	\$100.00
Subtotal	\$400.00
Pre-AGM Expenses	\$850.00
Total	\$1,250.00

Education Rep	
Academic Event	\$100.00
Annual Christmas Party	\$200.00
Backpack to Briefcase	\$150.00
Year end BBQ	\$455.00
Subtotal	\$905.00
Pre-AGM Expenses	\$140.00
Total	\$1,045.00



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Humanities Rep	
Dorothy Greatrex Speaker Event	\$50.00
English Club / Word Game Night	\$50.00
Academic Event	\$100.00
Dr. Paul Rowe Speaker Event	\$25.00
HSS Unite	\$527.00
Speaker event with the philosophy club	\$25.00
Backpack to Briefcase	\$100.00
Subtotal	\$877.00
Pre-AGM Expenses	\$0.00
Total	\$877.00

NATS Rep	
Timbit mornings	\$200.00
Blood Drive (fall)	\$60.00
Academic Event	\$100.00
Backpack to Briefcase	\$150.00
Blood Drive (spring)	\$60.00
Neufeld Lawn Tournament	\$105.00
Faith and Science Week	\$165.00
Subtotal	\$840.00
Pre-AGM Expenses	\$0.00
Total	\$840.00

Nursing Rep	
Backpack to Briefcase	\$150.00
Nursing Christmas Banquet	\$200.00
Blood Drive	\$60.00
Neufeld Coffee and Timbit Mornings	\$160.00
Academic Event	\$100.00
Nursing Speakers	\$40.00
Subtotal	\$710.00
Pre-AGM Expenses	\$0.00
Total	\$710.00

SAMC Rep	
SAMC goes to Camp	\$100.00
Academic Event	\$100.00
SAMC Worship Night	\$30.00



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SAMC in the WOODS	\$540.00
Branded, Bold and Brave	\$150.00
SAMC Worship Night	\$30.00
Subtotal	\$850.00
Pre-AGM Expenses	\$0.00
Total	\$850.00

Human Kinetics Rep	
HKIN Kayak Race	\$250.00
Academic Event	\$100.00
Annual Dodgeball Tournament	\$150.00
Backpack to Briefcase	\$150.00
Year End BBQ	\$125.00
Subtotal	\$775.00
Pre-AGM Expenses	\$0.00
Total	\$775.00

Subtotal for all Reps	\$5,357.00
Pre-AGM Expenses	\$990.00
Total for all reps	\$6,347.00

Rationale

Business Representative

Academic Event

This is a partnered event with all of the faculty representatives, creating an opportunity for academic growth throughout campus. The event will be focused on information about graduate studies and post-undergraduate transitions. It will occur in the Fall semester in preparation for grad school applications to occur before the end of the term.

Christmas Skate

Hosted with the SBA, the Christmas Skate is a much-anticipated event for all students. It was a huge success last year and there is hope this year will be the same. It is an opportunity for students to have fun before exams and enjoy the Christmas spirit.

Backpack to Briefcase

In partnership with the Success Centre, there will be workshops for students on resume buildings, networking and career planning.

Year End BBQ

Hosted with the SBA, this is an annual event where Business students can come together at the end of the year and enjoy a free meal.



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Golf Mixer (Pre-AGM)

Out Golf Mixer Sept 29th will be a kick off event for the SBA. 36 students and professors will have the opportunity to socialize at the Belmont GC. A BBQ for all Business students and professors will follow.

Education Representative

Academic Event

This is a partnered event with all of the faculty representatives, creating an opportunity for academic growth throughout campus. The event will be focused on information about graduate studies and post-undergraduate transitions. It will occur in the Fall semester in preparation for grad school applications to occur before the end of the term.

Annual Christmas Party

This event is here to celebrate Christmas in style. It will once again be the usual Ugly Sweater contest with one gift card being the prize for that. We also will be having door prizes for those who RSVP early as Christmas presents to celebrate the season. This will be an event for all Education students to help get excited for Christmas and a break, but also to enjoy each others company, get to know new people in the same program, and have fun decorating sugar cookies together.

Backpack to Briefcase

This is an event to connect current students with alumni in their field, but to also allow students to connect with those in the other faculties on campus. They will be a part of different seminars that will help them in the future including grad school prep, resume building, mock interviews and how to dress for success. This is an event for all students on campus to get to know those around them, but also get ready for the future. There will also be a time with alumni from each faculty so students can get to know them, and ask them any questions they may have.

Year end BBQ

To continue with the tradition of having an Education BBQ and having Dr. Pudlas flip the burgers, we are having a BBQ to end the year off right. We will be having a door prize for someone who RSVP's early, and some games and different activities to celebrate the year together. This is an event for all Education students to come together and enjoy the sun (hopefully) and each other as we head in to finals, and the summer.

Humanities Rep

Dorothy Greatrex Speaker Event

For the last decade, Dorothy Greatrex has ministered to children at an orphan- age in Vicente Guerrero, Mexico. During this time, she frequently worked with the institutionalized children of trafficked and marginalized mothers. This event is to raise greater awareness on human trafficking and a learning opportunity.



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English Club / Word Game Night

The English club would like to have a word game night for English major students. I would like to partner up with them and show them that TWUSA desires to be involved with the different clubs that are present on campus.

Academic Event

This is a partnered event with all of the faculty representatives, creating an opportunity for academic growth throughout campus. The event will be focused on information about graduate studies and post-undergraduate transitions. It will occur in the Fall semester in preparation for grad school applications to occur before the end of the term.

Dr. Paul Rowe Speaker Event

I am partnering up with Dr. Paul Rowe from the Political and International Studies major where a South African individual will speak. I don't have all the details right now but that's the plan for now.

HSS Unite

This event is designed to unite all the different majors in the HSS faculty and enjoy each other's company while engaging on a debate on a hot topic from two different perspectives. The first debater will be coming from a philosophical point of view while the second debater will come from a psychological one. It is hoped that the debaters will not be a staff/student or TWU.

Speaker Event with the Philosophy Club

The purpose of this event is similar to that of the word game night with the English club. I would like to promote TWUSA's involvement in the different clubs of TWU.

Backpack to Briefcase

For this event, I will be partnering up with the different faculties to assist students in several areas of professional careers.

NATS Rep

Tim Bits and Coffee Mornings

(TBA, Possibly first Monday of each month) A chance to serve the students to enhance their mornings. The event will present opportunities to foster community through announcements to upcoming events, jobs and services for the students. The event will be run in partnership with the Nursing rep, seeking to promote a positive environment within the Neufeld building.

Blood Drive (October 6)

Chance for students to donate blood to the Canadian Blood Service (same as previous years in partnership with the Biology Club and Nursing Rep). Encouragement will come through advertising and a raffle for gift cards.

Academic Event



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This is a partnered event with all of the faculty representatives, creating an opportunity for academic growth throughout campus. The event will be focused on information about graduate studies and post-undergraduate transitions. It will occur in the Fall semester in preparation for grad school applications to occur before the end of the term.

Backpack to Briefcase (January)

In partnership with the Student Success Center, a number of sessions will be hosted aimed at preparing students for the professional workplace. The sessions will include Dress for Success, Resume Builder, Mock Interviews and Graduate School Preparation. A session will also be held for science students focusing on career prep after graduation; and hopefully utilize up to two alumni. The workshops will utilize a sign up and a small meet and greet with some alumni will be held during a brief break.

Neufeld Lawn Tournament

An opportunity for the students of the NATS faculty to participate in a fun competition. Students will be able to form teams of two and have a friendly competition. The tournament will be done in a bracket format and take place over one day, with the finals and semifinals taking place on the following day. Refreshments will be set up under a tent (as the event will be planned for a sunny day). The event is designed to bring students together and facilitate good competition. There will also be a five dollar entry fee to raise money for NGO.

Faith and Science Week

An established tradition which serves to bolster the faith of the community, Faith and Science Week features discussions about the connection between spirituality in the field of science. The series will feature four speakers over 4 of evenings, and

Nursing Rep

Backpack to Briefcase

Food, posters, door prizes/honorariums. In partnership with the Student Success Center, a number of sessions will be hosted aimed at preparing students for the professional workplace. The sessions will include Dress for Success, Resume Builder, Mock Interviews and Graduate School Preparation. A session will also be held for science students focusing on career prep after graduation; and hopefully utilize up to two alumni. The workshops will utilize a sign up and a small meet and greet with some alumni will be held during a brief break.

Nursing Christmas Banquet

An annual nursing event which includes a seated meal, nursing class skits, entertainment and fellowship time. The total cost of the event is \$1800 (\$1600 food, \$100 decorations, \$100 rental for venue equipment), this event will be additionally supplemented by ticket sales and the Student Nurses Association.

Blood Drive



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The blood drive is run as a partnership with the Wellness Centre, NATS representative and other TWU clubs.

Neufeld Coffee and Timbit Mornings

This monthly events provides Coffee, Timbits and encouragement to students attending early morning classes in the Neufeld Science Building. This event is run in partnership with the NATS representative.

Academic Event

This is a partnered event with all of the faculty representatives, creating an opportunity for academic growth throughout campus. The event will be focused on information about graduate studies and post-undergraduate transitions. It will occur in the Fall semester in preparation for grad school applications to occur before the end of the term.

SAMC Rep

SAMC Camp Kick-off

To bring the SAMC community together, outside of TWU, to get to know new students, old students and especially other students in other disciplines. We will be participating in group wide games, water sports, camp-fire, and then concluding with a campfire where some students will share. Friday, September 27, 2013.

Academic Event

This is a partnered event with all of the faculty representatives, creating an opportunity for academic growth throughout campus. The event will be focused on information about graduate studies and post-undergraduate transitions. It will occur in the Fall semester in preparation for grad school applications to occur before the end of the term.

SAMC Worship Night

Thursday or Friday November 7 or 8, 2013

This event has been a semi-popular event within the SAMC department, but I want to really promote it and have it a tradition that is formed for years to come. This is a time for students to come together in SAMC and have a time of Rest, Reflection and Renewal. Some music students and other students will lead in worship, there will be some sharing time, and prayer time. In a time of the semester when times get busy, it's nice to set aside time for a refocus on God and why we are here.

SAMC In the Woods

Friday January 17 to Saturday January 18, 2014

This is at the beginning of the semester to bring SAMC back together after a 3 week break from school. Students will be given directions to get to the Chalet, which is on Mt. Seymour, and they will arrive at around 4:00 and then they will be eating Dinner, Breakfast, Lunch and then we will head out after that. We will have a speaker on Friday and Saturday for 2 sessions to speak to us. We will be playing games up at the chalet, go



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for hikes and just exist with everyone. Lauren is willing to come up and just be the cook for the week to bless us so we don't have to take away from leading the event.

Branded bold and brave - Backpack Series #2

To continue with this series, we would love for this to be a continuing tradition that the Reps will carry on in years to come. This event will focus on Branding of yourself, getting in-tune with social media (what is good for you, and how to promote yourself, as well as more mock interviews). It will be held in the theatre, hopefully, or a room that can hold a lot of people because we are hoping for high student intake for this event. Date TBA - Early Feb or March.

SAMC Worship night II

Thursday or Friday February 6 or 7, 2014

As like last semester, this will focus on the same objectives to reconnect students with each other and God. There will be drinks and refreshments offered, some students will speak, lead worship, and this will be a time of what they need to do.

Human Kinetics Rep

HKIN Kayak Race

Thursday, September 26

This event serves as an opportunity to begin the year with building community among the Human Kinetics faculty through friendly competition and food. It also provides an initial opportunity for the freshmen to get introduced and connected to the HKIN community at large as well as builds relationships with their peers. Finally, the HKIN Kayak Race really puts to use the amazing resources that we have on campus. The event will take place on the Trinity Pond followed by a pizza dinner. Through the use of Rec Services, the kayak rentals will be free. This allows for funding to be spent on pizza and giveaways for those who compete. All in all, this event serves to foster community from the beginning of the school year in hopes that it will continue throughout the year. (Resources: pizza, drinks, kayaks, gift cards, candy, and advertisement)

Academic Event

This is a partnered event with all of the faculty representatives, creating an opportunity for academic growth throughout campus. The event will be focused on information about graduate studies and post-undergraduate transitions. It will occur in the Fall semester in preparation for grad school applications to occur before the end of the term.

4th Annual HKIN Dodgeball Tournament

This event continues the HKIN tradition of fostering friendly competition between students and staff in the form of Dodgeball. To promote this idea of community there will be food (pizza) and drinks (water and pop) for players during breaks. There will also be prizes (gift cards and candy) and a trophy for the winners. Posters around the gym and various parts of campus will advertise the event. (Resources: pizza, drinks, gift cards, and advertisement)



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4th Annual Year-End BBQ

The 4th annual HKIN BBQ is a great tradition that finishes the year off with some good food and conversation among the staff and students at the gym. (Resources: burgers, buns, condiments, pop, water, and advertisement). Beginning of April.

Backpack to Briefcase

Backpack to Briefcase serves to promote community among the different faculty and to prepare students for the future through a variety of sessions. These sessions will include discussions on the following: grad school preparation, dressing for success, resume building, and mock interviews. There may also be an opportunity to reconnect students with their appropriate alumni during a cocktail-like session. The \$150 will go towards door prizes, Alumni gifts, and food. (Resources: gift cards, honorarium, and Sodexo food). First week of January



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Events Budget Proposal

For the 2013-2014 School Year
Proposed by Lauren Dresselhuis
Executive Director of Events

Motion

I move that the Trinity Western University Student Association allocate \$30,034.48 to the Events Department for the 2013-2014 school year.

Objectives

The goal of the Events Department is to offer TWU students the opportunity to enthusiastically engage on campus through TWUSA-run events. These events will provide opportunities for students to engage in the community, to foster positive relationships, and create an overall sense of school spirit and pride.

Expenses

Events	
Farmer's Market	\$150.00
Movie Nights	\$250.00
Can-Am Hockey Game	\$5,000.00
Hootenanny	\$2,000.00
Year-End BBQ	\$2,600.00
Freshman Events	\$800.00
Welcome Back Pancake Night	\$500.00
Party in the Penthouse	\$600.00
Christmas	\$700.00
New Event Initiative	\$200.00
Equipment Upgrade	\$300.00
Grad	\$10,000.00

Subtotal	\$23,100.00
Pre-AGM Expenses	\$6,934.48
Total	\$30,034.48

Rationale

TWU Farmers Market

The Farmers Market is a newer event where all students are given the opportunity to have their own table to sell any crafts, food, etc. that they have made or crafted. Vendors from the community will also be invited to come and sell their goods. This



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event is a great way for students to earn some cash, as well as debut their creations. The Farmers Market is also a great way to welcome the local community onto campus and invite them to be involved.

Movie Nights

A number of times during the semester, TWUSA will host a free movie night. All students are invited to come out and watch a variety of movies. This event provides a great way for students to form community and also have something fun to do on a Friday night.

Can-Am Hockey

This event is annually hosted by TWUSA, which, historically, has the most attendance of any University event. As in the past, we hope to use Langley Events Center to help better integrate the student body into the new venue. This is an event where the larger Langley community could become involved in, and more aware of, Trinity Western University.

Hootenanny

During the spring semester, students will have the opportunity to showcase their whacky, comedic and artistic talent in front of the student body. Prizes will be awarded to the top 3 talents that perform. This will be an incentive for more people to be involved in performing their specific talent.

Year End BBQ

This event is executed by the incoming council (2013-2014), it follows the same structure as the Kick-off BBQ.

Freshman Event

When the different class representative TWUSA positions got eliminated, the need for a freshman representative on council was still very apparent and so the Freshman Events Assistant position was created. The purpose of this event is to create an occasion which is geared towards the Freshman class in a way of encouraging community within the incoming class.

Welcome Back Pancake Dinner

Similar to the Back to School BBQ this new event brings students together at the beginning of the semester and provides a place for students to sell their used books.

Party in the Penthouse

In the past, this event was hosted by the Junior Class Representative. Though this position was eliminated in 2011-2012 we would like the traditional event to continue. It provides a great and safe way for students to get together in costume and have fun on Halloween. It is also requires huge involvement for the Robson apartments, which helps the freshman experience and interact with upperclassman.



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Christmas

At the end of the fall semester, TWUSA hopes to partner with the dorm buildings to create a fun, engaging, and classy Christmas event. This event would bring the community together for the last time before the Christmas break.

New Event Initiatives

This money is place to aid the ideas of new events on campus. This will help to replace events such as spirit of Christmas and Harvest Fest.

Equipment Upgrade

All events require extension cords and basic tools and equipment. The events team needs new equipment to help the productions of event runs more smoothly.

Grad

The banquet of Trinity Western University's 2013-2014 graduates will follow in the tradition of past years, focusing on celebrating the hard work and positive experiences of the last four years of studies and the community built during that time. Possible venues will be considered, featuring a dinner and dance. The money is used for venue rental, food, entertainment etc. and helping to subsidize the grad tickets.



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Special Initiatives Fund Budget
For the 2013-2014 School Year
Proposed by Walter Brynjolfson
Vice President of Finance

Motion

I move that the Trinity Western University Student Association allocate \$3,782.97 to the Special Initiatives fund for the 2013-2014 school year.

Objectives

As TWUSA we work to advocate for the students. The special initiatives budget is created to find unique ways that TWUSA can give back to Trinity Western University while listening to where the needs of the school and the students are.

Expenses

Special Initiatives	
Contribution from Pillar	\$639.85
Contribution from Mars Hill	\$1,781.88
Contribution from TWUSA	\$1,361.24
Subtotal	\$3,782.97
Total	\$3,782.97

Rationale

The special initiatives fund will go towards the senior gift campaign. This will be a large donation to the school. The funds here will be allocated towards a full-scale, Langley-wide, fundraising event.



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Proposals Fund Budget
For the 2013-2014 School Year
Proposed by Walter Brynjolfson
Vice President of Finance

Motion

I move that the Trinity Western University Student Association allocate \$7,136.94 to the Proposals Fund for the 2013-2014 school year.

Objectives

The Proposals Fund is available for clubs and students to fund some of their events and ideas.

Expenses

Proposals Fund	\$7,000.00
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Subtotal	\$7,000.00
Pre-AGM Expenses	\$136.94
Total	\$7,136.94

Rationale

TWUSA is setting aside this proposals fund to assist ventures thought of by the students. Students and clubs can make a proposal that will be brought to a vote before council. Compared to previous years, this is a much small proposals budget meaning that council will be more diligent and discerning in the allocation of proposal funds.



**Trinity Western University Student Association
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Operations and Services

For the 2013-2014 School Year

Proposed by Nicole Urban

Director of Operations and Services

Motion

I move that the Trinity Western University Student Association budget \$2,101.32 of income from Operations and Services for the 2013-2014 school year.

Income

Sales	-\$40,000.00
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Expenses

Funds returned to students	\$36,000.00
Endowment Fund Contribution	\$4,000.00
CUBE Upgrades	
Advertisement	\$250.00
Website upgrades/ improvements	\$1,000.00
Cube office furniture	\$180.00
CUBE Supplies	\$100.00

Subtotal	\$1,530.00
Pre-AGM Expenses	\$571.32
Total	\$2,101.32

Rationale

Income

This year we expect \$40,000 of funds to be processed through the CUBE consignment service. All profits generated from the 10% service charge and moneys not picked up by the sellers will be invested into the TWUSA Endowment Fund.

Advertisements

It is my goal to better acquaint students with TWUSA's CUBE, and with this in mind I would like to enhance the look of the CUBE bookstore and add a sign above the kiosk. In addition, posters and business cards (for store hours and money pick up times) will be a beneficial tool to communicate to students.

Website Upgrades / Improvements

The purpose of this upgrade is to enhance the efficiency of the website. For example, it would save sufficient amounts of time if students could input their books into the CUBE



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system on their own accounts. Another beneficial change would be to have CUBE hours of operation and money pick up times directly displayed on the website.

CUBE office furniture

For lack of space in the CUBE, it would be beneficial to replace the two existing chairs to a pair of smaller and more storage friendly. This will create more space and will permit the chairs to be tucked under the desk when not used.

CUBE Supplies

Sticky notes, pens, tape, envelopes, etc. These office supplies are required to carry out everyday services and procedures at the CUBE.



**Trinity Western University Student Association
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Pillar Budget Proposal
For the 2013-2014 School Year
Proposed by Kirk Anderson
Pillar Editor-in-Chief

Motion

I move that the Trinity Western University Student Association allocate \$56,549.00 to the Pillar budget for the 2013-2014 school year.

Income

Grad Sitting	-\$4,000.00
Baby Grad	-\$3,000.00
TOTAL	-\$7,000.00

Expenses

Student Leadership Grants	
Editor-in-Chief	\$4,200.00
Grad Coordinator	\$1,100.00
Video	\$1,300.00
Video	\$1,300.00
Video	\$1,300.00
Senior Photographer (October)	\$1,500.00
Junior Photographer	\$1,100.00
Junior Photographer (October)	\$1,000.00
Sports Photography	\$300.00
Publication Cost	
Yearbook	\$36,000.00
Supplement	\$3,600.00
Packaging	\$200.00
Computer Supplies	
Software	\$600.00
2x 8GB RAM Upgrades	\$250.00
Wacom Pen/Touch	\$90.00
USB Hub	\$40.00



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Camera Equipment	
Film Cameras	\$50.00
Video Mic	\$400.00
Glidecam	\$500.00
Flash Diffuser	\$64.72
Film	\$100.00
Special Events	
Retreat	\$800.00
Contribution to Special Initiatives	\$639.85
Office Stationery and Supplies	\$550.00
Publicity and Advertising (Sandwich Board, Posters)	\$75.00
Equipment and Furnishings	
Couch	\$225.00
Shelf	\$175.00
Food Costs/Staff Incentives	\$300.00
ACP Membership	\$100.00
TOTAL	\$61,159.57

Subtotal	\$54,159.57
Contribution to Special Initiatives (refer to page 22)	-\$639.85
Pre-AGM Expenses	\$3,029.28
Total	\$56,549.00

Rationale

Income

Pillar Yearbook receives compensation from Artona, our grad photographers, for sessions completed. \$4000 is an historical figure marking this amount. We also run an annual Baby Grad Fundraiser which allows parents space in the yearbook in return for a donation. We expect to receive \$3000 for this.

Wages

Pillar Yearbook has a very large team this year. A staff of 11 will be working to complete our book this year. It is natural for a person to photograph their friend circle; it's less



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awkward than shooting strangers. Having a larger team means more friend circles. We also have three staff members working exclusively to create video content which will be showcased on the *Pillar Yearbook* Facebook page. Some of our staff members are joining the team in October, this is why their wage is slightly lower. Scott Stewart, the Spartans' photographer, provides us access to his photos.

Publication Costs

We will be printing off 1300 yearbooks at an approximate cost of \$27 per book which is an incredibly affordable figure given the high quality of what Friesens, our printers, provide. *Pillar Yearbook* will be accompanied by a supplement showcasing the Spring semester as well.

Equipment

In order to provide video content and create another great yearbook this year, we need to purchase some new gear for this purpose. We will need to buy: (1) Video software to piece the videos together. (2) A Glidecam to allow for extremely smooth footage. (3) A shotgun microphone to capture audio during events. (4) 2x 8GB RAM upgrades for our computers to allow us to create these videos effectively on our computers. (5) USB Hub and a Wacom Pen + Touch will be purchased to replace parts that were personally provided by the Editor-in-Chief. (6) A few film cameras and film will be purchased for semi-regular film camera challenges throughout the year, providing students opportunities to practice their photography. (7) A flash diffuser will be purchased to improve the quality of photographs taken with a flash at night-based events like Fort Week.

Retreat

In order to provide a team-building experience, we will occasionally bond together over dinner.

Special Initiatives

Refer to page 22 of this document. This contribution was placed twice in the budget, once as a positive figure and once as a negative figure. This is to cancel the item out so as to place it in the special initiatives department budget, while still acknowledging the expenditure Pillar made.

Supplies

Office stationery and supplies are needed to run an office and cover the postage costs required to run the baby grad fundraiser.

Publicity and Advertising

In order to create more awareness for events that require student participation we will be purchasing a sandwich board and posters throughout the year.

Furnishings

The couch in the office belongs to the Editor-in-Chief and will need to be replaced, also a shelf will be purchased to house our gear more effectively.



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Food costs /Staff incentives

To thank volunteer contributors and also to provide snacks on longer, more exhaustive, production sessions we have money set aside to help in these scenarios.

ACP Membership

The Associated Collegiate Press is an organization we are a member of and their fee is \$100.



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Mars' Hill Budget Proposal
For the 2013-2014 School Year
Proposed by Andrew Parker
Mars' Hill Editor-in-Chief

Motion

I move that the Trinity Western University Student Association allocate \$44,193.48 to the Mars' Hill budget for the 2013-2014 school year.

Income

Print Advertising	\$6,000.00
Online Advertising	\$1,000.00
Commission	\$1,400.00
TOTAL	-\$5,600.00

Expenses

Wages-Student Leadership Grants	
Editor-in-Chief	\$3,850.00
Managing Editor	\$3,116.67
Visual Editor	\$2,750.00
Academy	\$1,833.33
Humour	\$1,100.00
News	\$1,833.33
Sports	\$1,650.00
Arts and Culture	\$1,833.33
Chief Copy Editor	\$1,100.00
Layout Editor	\$916.67
Finance Manager	\$916.67
Photography Editor	\$916.67
Illustrator	\$916.67
Web Presence	\$916.67
Advertising Manager	Commission
Communications	
Printing and Publications	\$15,400.00
Newspaper Expansion	\$400.00
Office/Miscellaneous	
ACP Membership	\$200.00
Business Cards	\$80.00



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Equipment Upgrades	\$1,000.00
Office Stationary and Supplies	
Printer Rental	\$50.00
Office Supplies	\$150.00
Reimbursements and Incentives	
Contributor Incentives	\$400.00
Content Reimbursement	\$600.00
Food Costs	\$660.00
Special Events	
Contribution to special initiatives	\$1,781.88
Spring Retreat	\$1,000.00
Christmas Party	\$200.00
End of year party	\$200.00
Subtotal	\$40,171.89
Contribution to Special Initiatives (refer to page 22)	-\$1,781.88
Pre-AGM Expenses	\$5,803.47
Total	\$44,193.48

Rationale

Wages

All of the team's wages are set to match the bylaws. Section Editor stipends are set to a standard, according to the time-demand of the section.

Newspaper Expansion

This total allows for the replacement of the outdated signs on the newspaper stands, as well as covering costs for posters, stamps, envelopes, and any other expenses to help the newspaper maintain and increase its readership.

Printing and Publications

This total reflects the costs of printing twelve issues with WebExpress throughout the year.

ACP Membership



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These costs cover the amount we are required to pay to update our membership with Collegiate Press (ACP). These memberships provide us with access to stories, photos, media support, and legal aid.

Equipment Upgrades

New office chairs and other small equipment upgrades.

Office Supplies

This covers the basic and necessary supplies for the office (pens, post-it notes, staplers, Paper, etc.).

Contributor Incentives

Incentives allow us to reward hard working, committed volunteer contributors with gift cards, etc., as thanks for their work. These incentives are a valuable part of the budget, as they allow us to engage and train students who have the potential to become Mars' Hill staff in future years. It is our goal not only to create a strong team this year, but also a strong group of potential Mars' Hill staff for the future.

Content Reimbursement

This money is allocated to cover any additional costs during the production of a paper. This includes items such as gas reimbursement if a long drive is required for a story, items required for a cover photo, etc.

Food Costs

This money is allocated to keep our editors and designers fed, happy, and awake during production weekend as they spend countless hours and sleepless nights in the office.

Special Events

We wish to reward the hard work of both our staff and our contributors through a Christmas Party and an End of the Year party. The funds dedicated to each of these parties will go towards food and drinks for the event (pizza, pop, and some sort of dessert), as well as a few door prizes (i.e., gift cards).



**Trinity Western University Student Association
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Annual General Meeting Budget

For the 2013-2014 School Year
Proposed by Walter Brynjolfson
Vice President of Finance

Motion

I move that the Trinity Western University Student Association allocate \$236,506.82 to the Annual General Meeting Budget for the 2013-2014 school year.

Fees Collected (Income)	\$224,270.00
Carry over (from previous year)	\$17,236.82
Carry-over for 2014-2015 year	\$5,000.00
Budget	\$236,506.82